

## CITY OF SHEFFIELD

### METROPOLITAN DISTRICT

#### MEETING OF THE CITY COUNCIL – 4 DECEMBER 2013

#### COPIES OF QUESTIONS AND ANSWERS THERETO

##### Questions

##### Answers

#### Questions of Councillor Shaffaq Mohammed to the Leader of the Council (Councillor Julie Dore)

1. Following the successful opening of the Moor Market, do you believe this development could pave the way for progress on a New Retail Quarter?

Progress continues to be made, but yes developments on The Moor have always been seen as complimentary to the NRQ. The provision of a new market and range of retailers will enhance footfall in the City Centre which can only be beneficial for the NRQ initiative.

2. What progress have you overseen in the last month in delivering the New Retail Quarter?

With the termination of the Development Agreement between Hammerson and the City Council now underway the Council is taking the lead on bringing the initiative forward.

The City Council's Primary Objective is to enable the development of an extensive high quality retail led mixed use scheme incorporating leisure, food and drink uses in the City Centre to take place as soon as possible.

In order to do this, there are three current work streams being pursued by the Council.

- 1 Legal process of termination
- 2 Review of City Centre Master Plan and assessment of the NRQ initiative
- 3 Establish a new corporate, legal and financial structure to secure delivery

1. The legal separation process commenced in July 2013 when both parties agreed that under current arrangements the NRQ could not be

delivered. The formal termination process and agreement on settlement of costs and assets then ensued with the formal letter of termination being issued by the Council in October 2013 with final termination to be completed in late December 2013. Negotiations on finalising legal processes and financial settlements are ongoing.

2. Simultaneously, the Council is undertaking a Review of the City Centre Master Plan and a comprehensive assessment of the NRQ initiative, branding it NRQ2. This process consists of several workshops involving Stakeholders, Council officers, and consultant advisors. We have already completed two Workshop Sessions with a third due to take place in December. The Programme seeks to complete the exercise by the end of January 2014, allowing the results to form a "Prospectus" for a potential investor/development partner.

3. Ongoing work is currently in hand investigating several corporate and financial structures by which the Council could form a new partnership with a private sector investor/developer. The findings are due to be finalised by the end of January 2014 to coincide with the completion of the NRQ assessment and the availability of a "Prospectus" to inform any procurement process that the Council may proceed with in the Spring of 2014.

The Council intends to start the project on site in 2015 and complete it by 2018.

3. I am sure you will have noted the article in the Sheffield Star on 11th November, which reported that a solution had been found to Highway Agency concerns regarding the Ikea development. Will you now work with the developers to

We have yet to receive any formal confirmation from the Highways Agency that they are content with the latest proposals put forward by IKEA to improve junction 34 of the M1 Motorway so we are unclear of the

ensure this planning application is approved?

source of the Star article. We are continuing to work constructively with IKEA to seek solutions to mitigate the considerable impact of the development on our local highway network and on air quality.

4. Do you agree with the Labour Party's Housing spokesperson in London when he called on the Labour Party to "apologise" for its dire record in building social housing?

The Labour Party's Housing Spokesperson is a she. Therefore, I am not aware of who you are referring to.

5. Do you agree with Ken Livingstone who accused the Labour party of "cowardice" for building up billions in debts rather than taking difficult decisions?

I am not aware of the context or detail of this quote.

Question of Councillor Penny Baker to Councillor Harry Harpham (Cabinet Member for Homes and Neighbourhoods)

Does your Administration still support the implementation of selective licensing in Spital Hill? If so, when do you plan to introduce this policy?

No we don't support selective licensing in Spital Hill.

Question of Councillor David Baker to Councillor Mazher Iqbal (Cabinet Member for Communities and Inclusion)

I am sure you will be aware of the leaked draft report in which council officers stated that libraries lack any "real chance" of staying open without public funding. Why was this comment removed from the final copy of the report?

I am uncertain of the reference relating to the leaked draft report nor can I relate to the reference 'that libraries lack any 'real chance' of staying open without public funding' to anything published or unpublished as part of the Library Review and 'Future of Libraries'.

Section 9.3 of the Executive Director's report of 25/9/13 says:

*'Our research of independent libraries run by other local authorities suggests this is not a long term sustainable option'*

The report does go onto say:

*'However, we believe in the creativity of Sheffield people and will not rule out any viable proposal for running libraries on an independent basis'*

Since the Executive Director's report and in consultation with Members we have intensified our support for independent libraries and groups that may come forward to run them. This support has included the production of a guidance pack, the holding of workshops which has featured advice from the Council's Premises Section and from Voluntary Action Sheffield. In addition, we are organising visits to both community run and independent libraries in both Doncaster and Wakefield to see similar operations in practice.

Questions of Councillor Joe Otten to Councillor Jack Scott (the Cabinet Member for Environment, Recycling and Streetscene)

1. What was the Council's legal opinion on your proposed 'student tax' for waste collections at privately managed student accommodation?

This is obviously legally privileged information.

There is not a student tax for waste collection. I find it unbelievable that you continue to categorise a fair and reasonable charge on FTSE companies as a tax on students, particularly as the policy is supported by other Liberal Democrats.

Given your party's policy to raise fees to £9,000 per year, perhaps this should not come as a surprise.

2. What was the cost of your consultation on the Council's future waste strategy?

The consultation was delivered alongside the annual collection calendar, ensuring there was no cost.

I note that this is in stark contrast to the Cabinet Report of 12<sup>th</sup> November, 2008, concerning the previous Waste Strategy's consultation. This authorised spending **£45,000** on design / printing and distribution and a further **£25,000** for a consultant.

You may wish to ask the now Leader of the Opposition whether he feels this £70,000 represented good value for money, when the current Administration is able to undertake the same exercise at no cost.

3. What conditions exist for the Council to a refuse a tree removal request from Amey?

Removal is always a last resort. The Council does not grant permission for removal if the reason for the request is not valid.

Each tree removal request is reviewed by Council officers and in many circumstances there is a dialogue between Amey and officers before a final agreement is reached.

We employ qualified tree inspectors

within the Highway Maintenance team who verify and provide robust auditing and challenge of tree felling requests. This approach ensures agreement can be reached.

4. What assessment has been made of the risk to the public of large numbers of persistently unfilled holes in the pavement, as a result of Streets Ahead works?

Holes are protected by barriers to make them safe. They are filled in as quickly as possible. The risk to the public is minimal.

It is not possible to undertake the Streets Ahead project without digging these holes.

5. Why have you failed so comprehensively to provide residents with more accurate information regarding Streets Ahead work on their streets?

We have not failed - we have received no formal complaints about communication. We continually seek feedback and review how information is communicated to find improvements.

Information is provided on the Council's website about individual zones. Residents are given information through letters, leaflets and roadshows. Any resident who needs more information can contact the Council.

Inevitably, specific dates may change slightly in a project of this size. Work will occasionally be delayed through bad weather, plant breakdowns, cars not moved and poor site conditions.

It is a shame you continue to attack the Streets Ahead scheme.

6. What actions have you taken to minimise the need for residents to move their on-street parked cars when Streets Ahead work have been underway?

We only ask residents to move their cars where this is required. We are unable to carry out certain work when cars are parked, such as resurfacing the roads, kerb replacements, repainting of road markings, etc.

Question of Councillor Trevor Bagshaw to Councillor Jack Scott (the Cabinet Member for Environment, Recycling and Streetscene)

When will you complete your review into unadopted roads in relation to the Streets Ahead project, as reported in The Star on 25th November?

In the New Year.

It is regrettable that the previous Administration did not discuss this matter with the Government or have any plans for what it would do.

As always, it falls to this Administration to fix problems created by the previous Administration.



Questions of Councillor Ian Auckland to Councillor Leigh Bramall (Cabinet Member for Business, Skills and Development)

1. You have previously stated that work is being undertaken to assess additional revenue raised from the increases in city-centre parking charges. When will you be a position to brief the Council on the additional revenue?

As stated in previous answers, we will know more towards the end of the financial year.
2. How many new 20mph zones do you plan to introduce over the next two financial years (2014/15 and 2015/16)? Please break down your answer by Local Action Partnership area.

Subject to funding, we are planning to roll out 20mph zones based on accident rates but taking account also of the Streets Ahead schedule to make best use of limited resources. 16 or so are being considered but we have not yet finalised which these will be.
3. Why was Meadowhall shopping centre excluded from the proposed Lower Don Valley Business Improvement District (BID)?

Meadowhall shopping centre has already constructed flood defences in excess of the prevention levels the BID scheme will deliver, and they already pay for a river stewardship scheme in their area. Given they have addressed the flood risk as such, and modelling shows they would still have access if a flood occurs, they have been excluded.
4. Why was Tesco Spital Hill excluded from the proposed Lower Don Valley business improvement district?

Tesco is in the BID area.

Questions of Councillor Alison Brelsford to Councillor Isobel Bowler (Cabinet Member for Culture, Sport and Leisure)

1. What were the outcomes of your meeting with the Friends of Graves Park on the 8th November, 2013?
  - At the meeting, the Friends of Graves Park (FoGP) stated that they strongly feel that the building should be retained as a benefit to the charity rather than disposed of and the money raised put into the charity. Recognising that the charity does not have the capital to bring the building back into use they offered to explore ways of raising the resources required to reinstate the building.
  - In light of this offer, the Cabinet Member (in her capacity representing the Park's Trustees) agreed that the FoGP would be given up to 12 months to progress this alternative option as part of a plan to use the building to benefit the charity.
  - Pursuing the disposal recommended by officers has therefore currently been deferred in lieu of the outcome of this community interest.
  - Officers subsequently met with the FoGP at Cobnar Cottage on 22 November to enable them to view and inspect the property for themselves first-hand - the Group are now considering their next steps and actions in light of this visit and a further discussion will be held with them in January.
  
2. What progress has been made since the November Council meeting in awarding £5 million of unallocated Olympic Legacy Funding?

We will be making an announcement with partners within the week.

Questions of Councillor Andrew Sangar to Councillor Ben Curran (Cabinet Member for Finance and Resources)

1. Will you recommend further revenue and capital allocation for Sorby House, Forum House or Vestry Hall as part of 2014-15 budget recommendations? Details of the 2014-15 budget will be made available when the budget is published.
2. What steps have you taken since joining the Cabinet to recover outstanding debts relating to South Yorkshire Trading Standards? The Chief Executive is mandated to take all necessary steps.
3. How much is currently owed in Sheffield in unpaid business rates? Out of over £2 billion that was due to be collected since 1998-99, £9.3 million is outstanding in arrears.
4. Do you intend to protect the pay of high earning staff as part of your 2014/15 budget? Details of the 2014-15 budget will be made available when the budget is published.
5. Thank you for your answer last month regarding recruitment since May 2011 within the Council. Please can you breakdown your answer by grade? See attached
6. How many Council owned or maintained buildings are there in each ward of the city? See attached
7. How much revenue does the Council generate through advertising on Council land or through Council services? The Council generates approximately £250,000 per year through advertising on Council land.
8. Please list all bodies provided with office space by the Council for free or at a subsidised rate, along with relevant costs. See attached
9. How many external organisations does the Council pay subscription fees to? Please list each organisation with relevant costs. I will provide a written response in due course.
10. Does the Council currently charge for the collection of trade union membership subscriptions? Collection of trade union membership subscriptions is undertaken by Capita as part of payroll services, not by Sheffield City Council.
11. How many members of staff are employed within the Council's

Communication Department?

FTE staff who recently moved into the service from Sheffield Homes, and 7.5 FTE staff responsible for print and design.

12. How many members of staff are employed to manage or co-ordinate social media accounts for the Council?

There are no members of staff who are employed only to manage or co-ordinate social media accounts.

13. Has the Council given any consideration to generating revenue by leasing art work currently not on display?

Museums Sheffield periodically reviews the potential for generating revenue through the visual art collection.

14. What financial contribution does the Council make to the Sheffield City Region leadership programme?

The Council has withdrawn from the City Region Leadership programme.

15. Will you consider expanding your Living Wage policy to all agency staff?

The Living Wage is already applied to all relevant agency staff supplied through the REED contract at the start of their tenure. We implemented this at the same time as applying the Living Wage to Sheffield City Council staff.

Question of Councillor Alison Brelsford to Councillor Ben Curran (Cabinet Member for Finance and Resources)

When will you be in a position to brief the Council on the eleven expressions of interest in the Don Valley stadium site?

The Don Valley site is subject to complex negotiations. Information will be disclosed in due course.

## Starters and Leavers by Grade

Starters	
Grade	Total
ADVANCED SKILLS TEACHER L8-12	1
Apprentice	2
ASSISTANT EDUCATIONAL PSYCHOLOGIST	2
ASSISTANT HEAD ISR L10-14	1
ASSISTANT HEAD ISR L6-10	1
CLERICAL APPRENTICE 16-17 (1-6 MONTHS)	3
DEPUTY HEAD LSR L16-20	1
DIRECTOR GRADE 2	1
DIRECTOR GRADE 3	1
DIRECTOR GRADE 4	1
DIRECTOR GRADE 5	3
DIRECTOR GRADE 6	7
DIRECTOR GRADE 7	4
ED PSYCHOLOGIST B TEAM MANAGER	1
FIXED SALARY	35
HEADTEACHER GROUPS ISR L 22-28	1
HEADTEACHER GROUP6 ISR L 26-32	3
HEADTEACHER GROUP8 ISR L37 - 43	1
HEADTEACHERS	2
MANOR CASTLE DEVELOPMENT	2
MIN WAGE AGE 22 (ACCREDITED TRAINING)	1
MINIMUM WAGES	42
NEW STANDARD SCALE (M1 - M6)	6
SCC GRADE 1 SCP 4-8	13
SCC GRADE 10 SCP 46-51	16
SCC GRADE 11 SCP51-57	9
SCC GRADE 2 SCP 8-12	110
SCC GRADE 3 SCP 12-17	236
SCC GRADE 4 SCP 17-22	125
SCC GRADE 5 SCP 22-27	157
SCC GRADE 6 SCP 27-32	72
SCC GRADE 7 SCP 32-37	86
SCC GRADE 8 SCP 36-41	36
SCC GRADE 9 SCP 41-46	38
SCHOOL IMPROVEMENT ADV. 18-21+3 (18-24)	1
SCP 22 FIXED	1
SCP 27-29	4
SOULBURY SCP 18 - 21	3
SOULBURY SENIOR CONSULTANT 10 - 13	1
SUG 4 SCP 22 - 25	1
SYSTEM DEFAULT GRADE	61
UPPER PAY SPINE SCP 1-3	14
<b>Grand Total</b>	<b>1106</b>

Leavers	
Grade	Total
ADVANCED SKILLS TEACHER L7-11	1
ADVISERS/INSPECTORS POINTS 10-13	2
ADVISERS/INSPECTORS POINTS 7 - 11	1
ADVISORS/INSP 10 - 15 LV2	2
ADVISORS/INSPECTORS POINTS 7-13 LEVEL 2	1
Apprentice	5
CLERICAL APPRENTICE 16-17 (1-6 MONTHS)	2
DEPUTY HEAD ISR L3-7	1
DEPUTY HEAD LSR L13-17	1
DEPUTY HEAD LSR L27-31	1
DEPUTY HEAD LSR L8 - 12	1
DIRECTOR GRADE 2	1
DIRECTOR GRADE 4	6
DIRECTOR GRADE 5	5
DIRECTOR GRADE 6	5
DIRECTOR GRADE 7	21
ED PSYCHOLOGIST B TEAM MANAGER	1
EDUC PSYCHO PTS 1 - 12 LVL 2	1
EDUCATIONAL PSYCHOLOGIST (ASST) SCP 1-4	2
EDUCATIONAL PSYCHOLOGIST A SCP 2-7+3 SPA	1
EDUCATIONAL PSYCHOLOGISTS SCALE A	1
EXECUTIVE DIRECTOR A	2
FIXED SALARY	25
GENERAL ADVISER POINTS 15-19	1
GENERAL ADVISOR 15 - 20 LVL 2	1
GRADE 5 MANUAL	1
HEADTEACHER	4
HEADTEACHER GROUP6 ISR L 26-32	6
HEADTEACHER GROUP6 ISR L 27-33	1
HEADTEACHER GROUP6 ISR L 29-35	1
HEADTEACHERS	15
MINIMUM WAGES	67
NEW STANDARD SCALE (M1 - M6)	6
SCC GRADE 1 SCP 4-8	17
SCC GRADE 10 SCP 46-51	78
SCC GRADE 11 SCP51-57	46
SCC GRADE 2 SCP 8-12	160
SCC GRADE 3 SCP 12-17	308
SCC GRADE 4 SCP 17-22	432
SCC GRADE 5 SCP 22-27	318
SCC GRADE 6 SCP 27-32	356
SCC GRADE 7 SCP 32-37	191
SCC GRADE 8 SCP 36-41	212
SCC GRADE 9 SCP 41-46	147
SCHOOL IMPROVEMENT ADV. 18-21+2 (18-23)	2
SCHOOL IMPROVEMENT ADVISER 18-21	1
SCP 22 FIXED	1
SCP 27-29	1
SENIOR ADVISOR PTS 18 - 23 LVL 2	1
SENIOR ADVISORS POINTS 24 - 37	1
SENIOR PSYCHOLOGY POINTS 11-14	1
SG2:3:4:5:6:7:8	1
SOULBURY ADVISOR SCP 11 - 14 + 2	1
SOULBURY ADVISORS POINT 36 TO 38	1
SOULBURY ADVISORS SCP 13-16	1
SOULBURY ADVISORS SCP 7 - 11 + 2 SPA	1
SOULBURY CONSULTANT 8 - 11	6
SOULBURY CONSULTANT 8 - 11 + 1 (8 - 12)	2
SOULBURY CONSULTANT 8 - 11 + 2 (8 - 13)	3
SOULBURY CONSULTANT 8 - 11 + 3 (8 - 14)	3
SOULBURY E.I.P. 18 - 21	2
SOULBURY E.I.P. 8 - 11	8
SOULBURY EIP 15 - 18	1
SOULBURY FIXED POINT 36	1
SOULBURY IMP PROFESSIONAL SCP 7-10+1SPA	1
SOULBURY POINT 28	1
SOULBURY POINT 29	1
SOULBURY SENIOR CONSULTANT 10 - 13	1
SOULBURY SNR CONSULTANT 10-13 +3 (10-16)	7
SPINAL 14 ONLY	1
SPINAL COLUMN POINT 11	1
STREETFORCE WEEKLY	4
SUG 9/10 SCP 38 - 45	1
SUG 11 SCP 46-49	2
SUG 12 SCP 50 - 53	2
SUG 2	1
SUG 3/4 SCP 18 - 25	1
SUG 4 SCP 22 - 25	4
SUG 5/6 SCP 26 - 31	1
SUG 7 SCP 32 - 34	1
SUG10/11 SCP 42 - 49	1
SYSTEM DEFAULT GRADE	58
UNQUALIFIED TEACHER SCALE U4 SCP 1 - 6	1
UPPER PAY SPINE SCP 1-3	53
<b>Grand Total</b>	<b>2639</b>



Q6.

Type	ADMIN_NAME	
Arbourthorne Ward Count		15
Beauchief and Greenhill Ward Count		19
Beighton Ward Count		9
Birley Ward Count		17
Broomhill Ward Count		13
Burngreave Ward Count		39
Central Ward Count		58
Crookes Ward Count		4
Darnall Ward Count		37
Dore and Totley Ward Count		17
East Ecclesfield Ward Count		17
Ecclesall Ward Count		20
Firth Park Ward Count		20
Fulwood Ward Count		9
Gleadless Valley Ward Count		18
Graves Park Ward Count		19
Hillsborough Ward Count		17
Manor Castle Ward Count		20
Mosborough Ward Count		11
N/A Count		1
Nether Edge Ward Count		13
Richmond Ward Count		19
Shiregreen and Brightside Ward Count		18
Southey Ward Count		10
Stannington Ward Count		20
Stocksbridge and Upper Don Ward Count		21
Walkley Ward Count		20
West Ecclesfield Ward Count		19
Woodhouse Ward Count		14
Grand Count		534

Name

GrossArea



**COMMUNITY / CONCESSIONARY LETTINGS - CHUDWIS**

Address	No	Tenant	Type	Rent
Addy Close	2	Springvale TARA	TARA	P/Com
Blakeney Road	118	Crookes & Walkley TARA	TARA	P/Com
Buchanan Road	130	Old Parson Cross TARA	TARA	P/Com
Burngreave Road	12 & 14	Nomad	Community	Rent
Callow Mt (Pemberton Block)		Sure-Start	Community	
Callow Place	GF Office	Gleadless Valley TARA	TARA	P/Com
Canwood Green	22	Canwood Tenants & Residents Association	TARA	P/Com
Chaucer Close	52	Deerlands & Chaucer TARA	TARA	P/Com
Crumpsall Road	92	Shirecliffe TARA	TARA	P/Com
Daniel Hill	44	Sheff Womens Counselling & Therapy Service	Community	£2,760
Emerson Cres. Social Centre	Rear of 189	[Social Centre] - Lindsay TARA	TARA	P/Com
Erskine Crescent	132	Arbourthorne TARA	TARA	P/Com
Exeter Drive	345	Hanover TARA	TARA	P/Com
Exeter Drive	347	Broomhall Forum	Community	£3,000
Fairbank/Nonwood Rd	Comm. Centre	Nonwood & Bishopholme TARA	TARA	P/Com
Fairbarn Drive	29	Stannington TARA	TARA	P/Com
Fairthorn Road	73	Stubbin TARA	TARA	P/Com
Fawcett Street	54	St Stephens TARA	TARA	P/Com
Fawcett Street	58	ZEST	Community	£1,470
Firhill Glade	11	Firhill TARA	TARA	P/Com
Foxglove Road	153	Flower Estate Family Action	Community	
Goathland Place	2	Badger TARA	TARA	P/Com
Gresley Road	185	South Yorkshire Housing Association	Community	
Grimesthorpe Road	32	Somali Physically Disabled Support Group	Community	£780
Hallwell Crescent	112	Binsted Lamb & Cookson TARA	TARA	P/Com
Handsworth Road	409	Handsworth & Bailfield TARA	TARA	P/Com
Heath Rd/Knowles La		Trustees of Stubbin Estate Comm Assoc	Community	£200
Holgate Road	3	Holgate & Milnrow TARA	TARA	P/Com
Hoolie Street	74	Young Womens Housing Project	Community	£2,026
Hucklow Road	132	Brushes TARA	TARA	P/Com
Hutton Croft	Meeting Room	Hackenthorpe TARA	TARA	P/Com
Jaunty Way	2	Basegreen TARA	TARA	P/Com
Kyle Crescent	23	Dryden & Kyle TARA	TARA	P/Com
Low Edges Crescent	405	Carr-Gomm Society	Community	
Morgan Avenue	130	Galsworthy TARA	TARA	£1,870
Plowright Close	7	Gleadless Valley TARA	TARA	P/Com
Powley Road	32	Foxhill TARA	TARA	P/Com
Rose Avenue	1&1A	Beighton TARA	TARA	P/Com
Rosemary Rd/Lime St	Land	Beighton Trustees	Community	£550
Sheephill Road	7 (Garage at)	Recreation Committee	IDT	£450
Sheffield Road	11	Woodhouse West TARA	TARA	P/Com
Sherde Road	34	Young Womens Housing Project	Community	£1,896
Skelton Lane	91	S.E. Sheffield Citizens Advice Bureau	Community	
Spa Brook Drive	30	Scowerdons TARA	TARA	P/Com
Spital Street	26	Community & Cleansing Services	IDT	
Stanwell Walk	7	Fife Street TARA	TARA	P/Com

Address	No	Tenant	Type	Rent
Stradbroke Road	217	Stradbroke TARA	TARA	P/corn
Topham Way	33	Lowdges Community & Safety Forum	Community	£1,950
Ulley Road	14	Woodthorpe TARA	TARA	P/corn
Verdon Street	161	Burngreave Domestic Abuse Project	Community	P/corn
Verdon Street	268	Burngreave Community Action	Community	P/corn
Verdon Street	169&185	Yement Education & Relief Org	Community	P/corn
Verdon Street	187/189/191	Burngreave Ethnic Network	Community	P/corn
Waldon Road	67	Sheaf Domestic Violence Project	Community	P/corn
Wensley Croft	5	Wensley TARA	TARA	P/Corn
Westminster Crescent	142	Westminster TARA	TARA	P/corn
White Thorns View	85	Batemoor New TARA	TARA	P/corn
White Thorns View	87	Batemoor New TARA	TARA	P/corn
Winn Drive	126	Winn Gardens TARA	TARA	P/Corn
				<b>£16,942</b>
			Total Rent	
			YP in perp @ 15%	
			MV	
			SAY	

Questions of Councillor Colin Ross to Councillor Jackie Drayton (Cabinet Member for Children, Young People and Families)

1. What support and training is provided to school governors and at what annual cost?

**Support**

In addition to the training service and the activities described below in relation to governing body meetings, the following kinds of support are also provided to governors in Sheffield –

- Termly update of a comprehensive Data Report for Governors
- Advice, guidance, and administrative support for governor appointments and elections;
- Advice on governors constitutional matters;
- Provision of model policies and procedures;
- Support on the application of Governors Code of Conduct;
- Model terms of reference for Committees and Link Governors;
- Helpline support for conflict resolution and complaints;
- Advice regarding collaboration with other schools;
- Participation in mediation meetings to resolve any conflict within governing bodies.

This is included in the standard support package.

**Training**

There were 83 'open' training courses that were available to governors of all schools who subscribed to the package. Of these 83 training courses, there were 61 different course titles (so some were run more than once). These courses include such topics as

- Taking the chair;
- Finance;
- Head teacher performance management;
- RAISE Online;

In addition to the above, there were 90 bespoke training sessions delivered to individual whole governing bodies.

132 schools buy this service (72 buy the 'enhanced' package and the balance buy the 'standard' package). This enables governors in these schools to access any individual training courses on our programme without charge. An additional 33 schools purchase training for individual courses outside the package. 929 different governors attended one or more training courses in 12/13.

This service is a fully traded activity. Price structure: standard package costs between £725 and £880 depending upon the size of governing body; enhanced package costs between £828 and £983 depending upon governing body size; individual training courses cost between £75 and £250 depending upon topic and length of session. Total income from this service in 12/13 was £114,993.

2. What services do the Council provide to meetings of governors and at what annual cost?

We offer advice and support to governing bodies including the provision of clerks for meetings. This service includes -

- Agenda-setting with Chairs and Headteachers;
- Distribution of agendas and supporting papers;
- Minute taking by the clerks attending governing body meetings;
- Identification of follow up actions required by LA officers; and
- Quality checking of minutes.

141 schools buy this service (129 buy the 'enhanced' package and the balance buy the 'standard' package).

This service is a fully traded activity. The above is included in a standard support package to schools. Schools can also purchase an enhanced package which provides additional clerking time and the support services. Price structure: standard package costs between £393 and £652 depending upon the number of pupils; enhanced package costs between £859 and £1,242 depending upon pupil numbers. Total income from this service in 12/13 was £155,359.

3. Last month you stated it was "clear" that early years' prevention and intervention services should be tendered for a part-year contract. Did you consult existing providers about this decision and did they share your view?

Just to make it "clear" during the Early Years Review, Consultation and budget discussions, we stated clearly, to achieve the cuts this coalition government had imposed on Early Years we would be making savings in management, premises and admin costs whilst protecting, as much as we could, services to children and families. To that end we stated that we would be reviewing and retendering the 3 main contracts we had, splitting them into two, one for intervention services and one for prevention services. Whilst the review and retender took place the existing contract providers were funded to continue those services until the new contracts were awarded. Those contracted providers and others were completely aware the new contract was only part year.

4. How many two year olds in Sheffield have so far taken up the offer of fifteen hours a week of fully funded childcare?

You will be aware that the 2 year old FEL can be taken as 15 hours term time only or approximately 11 hours over a full year. We gave ourselves a target, that at the end of the autumn term we had increased the take up to 1,163 children, at present 1,158 children have taken it up. We have a target for next year of 1,400.

